	GULF TEST SAFETY CONSULTANCIES Procedure for Use of Certification Mark & Accreditation Symbol		
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1.0 Purpose

The purpose of this procedure is to provide our certified clients with rules of usage of Gulf Test certificate of Registration, Gulf Test certification mark and use of Gulf Test certification mark combined with Accreditation symbol.

Accreditation Body require that Gulf Test ensure that its certified clients use the certification mark and Accreditation symbol in accordance with the guidelines on use of Accreditation symbol.

The following rules in addition to the terms and conditions given Gulf Test Certification Terms and Conditions ensure that the Gulf Test certification mark and the Accreditation Symbol are not used in such a manner that may be misleading to the public.

All promotion of the management system to which the client is certified must be clear and shall not imply that the product or services of the client are certified by Gulf Test. Any usage of the Gulf Test Certification mark and Accreditation Symbol shall be in accordance with Gulf Test Certification Terms and Conditions and the rules given below.

2.0 Scope

This procedure shall be applicable to Gulf Test whenever it uses ASCB accreditation symbol and enforces the requirements of Certification Mark use by its clients issued with ASCB Accredited Certificate.


3.0 Procedure

3.1 Use of Certificate of Registration

- 3.1.1 The certificate shall remain the property of Gulf Test.
- 3.1.2 Certificates are valid for three years from the date of the certificate issue, subject to satisfactory annual surveillance assessments.
- 3.1.3 Certificates are not transferable.
- 3.1.4 The certificate shall only be displayed at the location applicable to the certificated scope of supply.
- 3.1.5 The certificate shall not be used to imply certification of any location other than that detailed on the certificate.
- 3.1.6 The certificate shall not be used in any way to imply product approval.
- 3.1.7 The certificated Client must advise Gulf Test of any changes which may affect the scope of supply.
- 3.1.8 If the Client changes operating site, then Gulf Test shall conduct a surveillance visit to check the Management System in accordance with Accredited Certification scheme(s) (E.g, ISO 9001, ISO 14001 & ISO 45001) requirements as applicable.

3.2 Use of Certification Mark

- 3.2.1 The Certifications marks shall always be used on certificates issued in conjunction with the Client's name.


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- 3.2.2 The mark may be reproduced in any size provided the configuration is strictly adhered to, including the surrounding frame.
- 3.2.3 The mark may be used on stationery, such as head letter paper and advertising brochures.
- 3.2.4 The mark shall not be used on flags, buildings, packaging, directly on products.
- 3.2.5 The mark shall not be used in any way to imply product approval, nor on documentation such as test certificates and certificates of conformity.
- 3.2.6 The certificated Client shall, upon reasonable notice, discontinue any use of the mark which is considered to be unacceptable to Gulf Test.
- 3.2.7 Upon termination of the certification, for whatever reason, the Client shall discontinue all use of the mark immediately.

3.3 Failure to comply with the Certification Condition

3.3.1 Suspension and withdrawal of certificate approval

- If the Client/certificate holder fails to maintain compliance with the requirements of Accredited Certification scheme(s) (E.g, ISO 9001, ISO 14001 & ISO 45001) those requirements detailed in Gulf Test Certification Terms and Conditions and those commercial and operating requirements of Gulf Test then;
- The client/certificate holder is formally informed in writing/fax/phone/email about the failure of compliance with the above conditions and asked to detail corrective action.
- If the client refuses to respond to correct the failure of non-compliance with the above conditions, then the Technical Manager concerned shall contact the client and inform the client that the certificate may be suspended initially for 6 months and after 6 months the client is informed that the certificate is cancelled and would the client return the certificates and cease to use and distribute any literature, stationary, etc., referencing the certificate of Gulf Test mark & Accreditation Symbol.
- If the period of surveillance exceeds the contracted period (6m, 9m, 12m.) or the recertification period exceeded the three year period the rules of suspension also apply.

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3.4 Display of Gulf Test Logos

Option 1:

For the ISO 9001 Certified Management System



For the ISO 14001 Certified Management System




For the ISO 45001 Certified Management System



Note:

1. The client organisations shall use only that logo for which the organization have been successfully assessed against a Management System standard/scheme (eg. Use only ISO 9001 Logo when only Quality Management System is assessed and certified)
2. The symbol shall be displayed only in the appropriate form and colour as demonstrated in Fig 1 above.
3. The minimum height of the symbol shall be 10 mm and the width shall be 10 mm; however, it is that a client uses the 15mm or 20 mm for good visual display.
4. Above is the size normally used for brochures and websites, however the client can reproduce the size provided that the symbol is not distorted, degraded to maintain integrity of the symbol.

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Option 2:

For the ISO 9001 Certified Management System



For the ISO 14001 Certified Management System




For the ISO 45001 Certified Management System



Note:

1. The client organisations shall use only that logo along with the accreditation mark for which organization have been successfully assessed against a Management System standard/scheme (eg. Use only ISO 9001 Logo when only Quality Management System is assessed and certified)
2. The symbol shall be displayed only in the appropriate form and colour as demonstrated in Fig 2 above. Accreditation symbol shall normally have a minimum height of 15mm and minimum width of 10mm.

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3. Accreditation symbol may be displayed on advertising materials / publicity along with the reference number(s) of CAB as shown in Fig 2.
4. The Fig 2 symbols shall not be used in such a way to state, imply or suggest that Accreditation accepts responsibility for the accuracy of test, calibration, inspection results or certification decisions covered by the scope of accreditation.
5. The Fig 2 symbol shall not be used in any way to imply product approval, nor on documentation such as inspection / test certificates and certificates of conformity

3.5 Restrictions on use of Logos & Marks

- The ASCB mark must not be used independently of the Gulf Test Logos.
- The logos/marks must not be used in any way that might mislead the reader about the status or scope of the certification.
- The management system logo shall not be displayed on a product.
- The management system logo shall not be displayed on product packaging, unless the following wording (or similar approved wording) is included: “Product has been manufactured in accordance with a quality management system complying with ISO 9001”.
- The management system and product certification logos may not be displayed on certificates of analysis, conformity, calibration certificates or testing certificates.
- Upon suspension or withdrawal of certification the use of all marks shall be discontinued with immediate effect.

4.0 References

- a) Accreditation Services Marks & Logos (ASB(G)10.211)
- b) Use of Certificates, Certification and Accreditation Marks (Logos) and Certificated Status. (ASB(I)01.101)